## Taking Part in an ECHO

## How do i complete a case presentation?

When completing a case presentation, a template will be provided to assist you.

You can access this on the ECHO NI website or via your administrator. You will also receive a hardcopy

An example of a case presentation template with instructions on how to complete this will be provided in your training pack.

## How often are meetings?

Each ECHO Network has a training day plus nine ECHO sessions. These usually run on a monthly basis.

## How long does each echo last?

Each ECHO will usually last one hour and thirty minutes or two hours maximum. All ECHO sessions will begin and end at the agreed times. If you cannot attend or need to leave an ECHO meeting early, you can inform your network lead and/or network administrator.